

Privacy Notice: Registration for BPhO competitions

In the course of ordering competition papers on the online store, you have provided information about yourself ('personal data'), or as a parent/legal guardian of the person under the age of 18. We (the BPhO, British Physics Olympiad and the University of Oxford) are the joint 'data controllers' for this information, which means we decide how to use it and are responsible for looking after it in accordance with the General Data Protection Regulation and associated data protection legislation.

How we use your data

We will use your data to process your application for a BPhO competition. Using your data in this way is necessary for a task that we carry out to meet our legitimate interests in supporting physics education and promoting applications to Higher Education.

We may also ask you to provide us with information about your students, including their names, BPhO exam scripts or BPhO examination marks. This data will be deleted within one year of the event.

We will only use your data for the purposes for which we collected it, unless we reasonably consider that we need to use it for another related reason and that reason is compatible with the original purpose. If we need to use your data for an unrelated purpose, we will seek your consent to use it for that new purpose. Please note the information will not be used by the University for Admissions purposes.

Who has access to your data?

Access to your data within the BPhO and the University will be provided to those who need to view it as part of their work in carrying out the purposes described above.

Sharing your data with third parties

Student names will be provided to Lavenham Press, as a third party, who provide a service on our behalf. Lavenham Press will process your data by printing student names and sending out certificates for the Year 10 competition. We have a contractual arrangement with Lavenham Press and require them to take appropriate security measures to protect your data in line with our policies. We do not allow them to use your data for their own purposes. We permit them to process your data only for specified purposes and in accordance with our instructions.

Security

Your data will be held securely in accordance with the University's policies and procedures. Further information is available on the University's Information Security website:

<https://www.infosec.ox.ac.uk/>.

Where we store and use your data

We store and use your data on University premises in manual and electronic form.

Your rights

Information on your rights in relation to your personal data are explained [here](#).

Contact

If you wish to raise any queries or concerns about our use of your data, please contact us at BPhO@physics.ox.ac.uk.

